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WEST JEFFERSON SCHOOL DISTRICT #253 1272 East 1500 North Terreton, Idaho 83450 (208) 663-4542	Application for Certified Principal Date:		
Name	(middle) Social Security No		
Present Address			
(street) (city) Email Address	(state) (zip)		
PERSONAL DATA List those extracurricular activities which you feel competent List those activities which you have sponsored or directed	t to sponsor or direct		
CERTIFICATION: Idaho Certificate	[] No current credential. _ Requirements for credential will be completed on		
Date Expires	PROFESSIONAL INTEREST		
Out of State Certificate State Title	Did you serve in the U.S. Military?		
Date Expires	[] yes [] no Dates: Discharge Date:		

EDUCATIONAL TRAINING (List in order of attendance)

College and/or University	Location	Dates Inclusive	Degree Earned And Date of Degree	Major	Minor

EXPERIENCE (List most recent experience first- new teachers list student teaching.) Total years teaching/administrative experience:

		P	ubiic	Private	
Name	Employer Location	Superintendent or supervisor	Number of Years	Date From To	Position Held

REFERENCES (If you have had experience list Superintendents and Principals for whom you have worked-most recent first)

Name	Title	Address	Telephone No.	Year

BACKGROUND INFORMATION

1. Have you ever been dismissed or resigned from employment as a result of, or arising out of, an allegation of sexual misconduct or harassment?				
2. Have you ever been found guilty, entered a guilty plea or plea of nolo contedere, or received a withheld judgment for any crime, except minor traffic violations? Yes	1.			
received a withheld judgment for any crime, except minor traffic violations? YesNo 3. Have you ever been dismissed from, or asked to resign from, any position of employment? YesNo 4. Have you ever been found guilty of, or received a withheld judgment, for any crime involving the use, misuse, possession or sale of alcohol, or any controlled substance? YesNo 5. Have you ever been charged with, entered a guilty plea or plea of nolo contedere, received a withheld judgment, or otherwise committed any act constituting a crime involving sexual misconduct, or lewd or lascivious conduct, with a minor? YesNo 6. Are you now unlawfully using, or have you within the past two years unlawfully used, a controlled substance? YesNo 7. Have you ever been suspended, disciplined, or dismissed from a position of employment as a result of a material violation of the rules and regulations of a State Board of Education, or similar entity? Yes			Yes	_No
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10. Can you perform the functions of this job (essential or marginal), with or without	9.	Are you able to meet the attendance requirements of this position, with or without		
		reasonable accommodation?	Yes	_ No
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		reasonable accommodation?	Yes	_ No

EMPLOYMENT REQUIREMENTS FOR CERTIFICATED POSITIONS:

- 1. Completion of the standard application form provided by the district.
- 2. A copy of a current placement file (a closed, confidential file is preferred; but either a closed or open file is acceptable). In the absence of a placement file, a complete resume and letters of recommendation from three recent or current supervisors are requested.
- 3. Complete transcripts of college work to date (may be unofficial until time of employment).
- 4. A copy of a current administrative/teaching certificate or date on which requirements will be completed for the issuance of a certificate.
- 5. Additional data may be requested from the candidate or from references as determined by the district office.
- 6. Finalists will be required to attend personal interviews within the district.
- 7. After administrative recommendations, school board approval is required for an assignment to be complete and for the Principal to be officially hired.

- 8. Throughout the application/hiring process it is the candidate's responsibility to check on employment status.
- 9. I hereby certify that the information herein is true, complete, and correct, and understand that an omission or falsification in this application will result in refusal of, or immediate discharge from employment. I understand that employment is contingent upon investigation of any or all statements contained in this application and authorize the release of any information from persons named in this application.
- 10. In the event that I am employed by West Jefferson School District, I agree to abide by all its applicable policies, procedures, rules, and regulations.

(Submit application materials, resume or placement file, transcripts, copy of credential, and additional documents for completeness.)

Signature of Applicant

Date